Project Endings Meeting Notes

30 October 2017

Present: Stewart Arneil, Claire Carlin, Ewa Czaykowska-Higgins, John Durno, Lisa Goddard, Elizabeth Grove-White, Martin Holmes, Matt Huculak, Janelle Jenstad, Greg Newton

New team member

Matt Huculak replaces Corey Davis as one of the Library members of the Project Endings team. Matt had the opportunity to ask about various aspects of the project that might not have been covered in the original SSHRC application, meeting notes, etc. Matt has already been involved in Project Endings issues through ISE3.

The survey

Now that we have HREB approval to move ahead with the online survey, it was agreed to hire RA Emily Comeau to move the questions into a FluidSurvey and prepare to send it out to our ITST list. Details such the mailbox in which responses will land need to be finalized. Stewart agreed to take the lead in working with Emily.

Knowledge Mobilization

We decided to submit a project report to the KULA special issue on *Endangered Knowledge.* The 750-word draft that had been circulated and tweaked was approved for submission. Claire will submit.

We will aim to have the table of deliverables in presentable form by the end of the fiscal year (March 31).

Matt is presenting on January 26 at a British Academy conference on digital preservation.

Systems thinks it has fixed the EU block of our WordPress site. IPV 4 OK, not IPV 6.

Elizabeth met with the new Humanities Communication Officer, Stephanie Harrington, to inspire her interest in Project Endings. Elizabeth will continue to push on this.

Budget

The reimbursement of around $2,000 from Canada Summer Jobs for Jen Polack’s work is apparently forthcoming.

DHSI course, summer 2019

Stewart confirmed that the committee selecting courses for 2019 will meet in March. We should submit our proposal as soon as possible as they begin consideration in January. Teaching our course will be Lisa, Janelle, and Martin, with contributions from Stewart and Greg.

The course will include theory and lots of practice. Students will be asked to bring projects on which they can run tools. Ewa noted that the course should be key to building and using our tool kits. It will help us enunciate our guiding principles (such as project resiliency). Lisa noted that archiving strategies can also be tested. Martin wants to learn in advance of the course about running our own instance of the Heritrix crawler though the Wayback Machine.

Lisa mentioned that data management plans are being required by granting agencies; each student could end the course with a DMP in hand.

Target audiences for the course can be beginners or experienced DHers. Lisa didn’t want to limit the audience by requiring prior knowledge of XSLT or Xpath.

Janelle recalled the approach she and Joey took for their TEI workshop: students can develop sets of questions for their programmer and library. We want to welcome PI/programmer pairs, but realistically, the programmers probably won’t attend. Matt proposed “How to talk to your programmer” as a skill we can foster. Developing cross-disciplinary vocabulary will be important for our tool kits.

Ewa sent everyone Martin’s earlier outline for the course. We will meet on **Monday, December 18** at noon to finalize the proposal.